

# Township of Cedar Grove



Situational Awareness Report

(SIT REP) # 3

4-10-2020

## Preliminary

- ✓ All new information contained in this report will be highlighted
- ✓ All emergencies dial **911**
- ✓ All other Non-emergency's dial **973-239-4100**

### A. Cedar Grove Emergency Service Status

- ✓ **Police** full strength, no officers out
- ✓ **Fire** Department full strength, no members out
- ✓ **EMS** Atlantic Ambulance Corp, dedicated ambulance located at 14 Cedar Street additional ambulance available upon request.

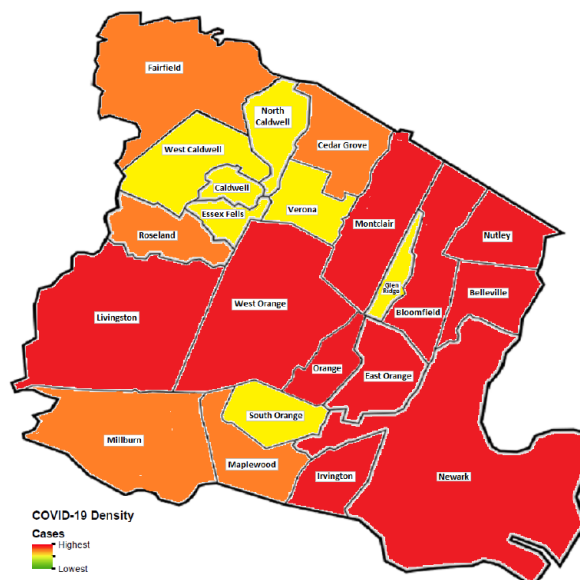
### B. Fire Mutual Aid

- ✓ As of March 20, 2020 at 0800 hours Essex County Fire Mutual Aid will not dispatch units for house coverage.
- ✓ In the event, the Incident Commander feels that the fire or incident may escalate, IC can have additional companies respond and stage nearby. Otherwise, departments will cover from their own firehouse and monitor the radio for changing conditions or requests for additional units.

### C. Positive Cases Reported Table

Cedar Grove	Last Report	Current Rpt.	Case Change	Previous Deaths	Current Deaths	Death Change
4-7-2020	113	122	9	12	11	-1

Concentration of Cases by Town in Essex County



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## D. Announcements

- ✓ If you are feeling anxious and need to talk with someone you can **1-866-202-HELP**
- ✓ If you have a general question you can **call 211**

## Nursing and Long Term Care Facilities Update

In regards to the 5 Long Term Care Facilities in Cedar Grove. We have been in continual contact with the department of health regarding the severe impact of COVID-19 on these facilities. Health officials advise that once a case of COVID19 has been detected in one of these facility, it is considered an outbreak. The facility is then assigned an outbreak number and all of the cases within the facility in its residents and staff are linked.

The Township of Cedar Grove shares health service with Montclair Health Dept. The Montclair Health Dept. Director of Nursing is directly responsible for coordination with NJDOH, the epidemiologists at Essex Regional Health Commission, and the Directors of the Long Term Care Facilities, here after referred to as LTC Facilities.

The LTC facilities are all documenting a number of data points including but not limited to temperature readings, symptoms of residents and staff and whether they were hospitalized and/or discharged or have died. The facilities are required to submit this data to the director of nursing daily. The health department is working closely the facilities to ensure they understand and are following all of the guidance being put forth from NJDOH. There are also "Recommendations for Long Term Care Facilities during the COVID-19 Pandemic", such as making sure there is an all hazards emergency preparedness program and plan in place, aggressive visitor restriction and staff sick leave policies, grouping of residents according to their health status (sick, exposed but asymptomatic, not exposed and asymptomatic), utilizing telemedicine, universal masking of staff (N-95) and residents (paper facemasks) if they can tolerate it, etc. There is an "Outbreak Management Checklist for COVID19 in nursing, which is a chart for the director of the LTC Facility to use in making sure they have taken all of the appropriate steps to manage the outbreak in their facility, including the above recommendations, but also cleaning and disinfecting, infection control, patient and staff management.

Once the controls have been in place, NJDOH has said it will take approximately 14 days until their effectiveness will be evident. Department of health is monitoring their progress, and sadly, symptomatic residents and those that have passed away. "Needless to say, It's has been heartbreaking for all those involved, especially the health care professionals working in these facilities, who feel somewhat helpless against what is happening". **The Cedar Grove Township Manager, Mayor, Council and Public Safety Partners will continue to work with state, county, and our local health officials. We stand ready to assist in any manner necessary. Please keep the residents and staff of these facilities along with our health officials in your thoughts. Stay Safe, Stay Healthy, Stay Home, Stay Alert.**

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- ✓ The Township of Cedar Grove SIT Rep Report will be updated daily after the morning New Jersey State Corr-Sat FLO Info Share Meeting.
- ✓ **Cedar Grove Senior Citizens Complex** , this SIT REP will be e mailed daily to the Site Manager at 100 Cedar Ridge Drive where it will be printed and posted for those seniors who do not have access to the Townships Web Site.
- ✓ We have reached out to the leaders of the townships religious groups regarding the holy week and the states social distancing requirements. Please note that there have been no threats toward religious groups in the state however everyone should remain vigilant.
- ✓ Governor Murphy announces postponement of June 2nd Primary Elections until July 7th.
- ✓ The Governors issued Executive Order NO. 122. This Order shall take effect beginning at 8:00 p.m. on Friday, April 10, 2020, and shall remain in effect until revoked. Below are a few of the requirements that are most likely to affect us all, the document is vast and for full details follow the link below.

<https://nj.gov/infobank/eo/056murphy/pdf/EO-122.pdf>

Where an essential retail business must adopt policies that include, at minimum, the following requirements:

- Limit occupancy at 50% of the stated maximum store capacity, if applicable, at one time;
- Install a physical barrier, such as a shield guard, between customers and cashiers;
- Requires frequent sanitization of high-touch areas;
- Requires workers and customers to wear cloth face coverings while on the premises, except where doing so would inhibit that individual's health or where the individual is under two years of age, and require workers to wear gloves when in contact with customers or goods. If a customer refuses to wear a cloth face covering for non-medical reasons and if such covering cannot be provided to the individual by the business at the point of entry, then the business must decline entry to the individual, unless the business is providing medication;

This Order shall take effect beginning at 8:00 p.m. on Friday, April 10, 2020, and shall remain in effect until revoked

- ✓ The number of infected individuals in any municipality is likely to be much greater than indicated in the above Positive Case Reported Table as this data ONLY includes persons who have been tested and whose lab results have been reported in the State's data system.
- ✓ There has been a significant drop in number of people gathering in the county parks which are located within Cedar Grove, Great job at staying home and Social Distancing C.G.

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- ✓ The State of New Jersey's Department of Health is currently formulating a state wide approach to the COVID-19 in the states nursing and long term care facilities. Currently 40% of the townships confirmed positive case are in those type facilities. 9 of Cedar Grove's 10 related fatalities are nursing home related.
- ✓ **A special council** meeting will be conducted by via video conference Monday 4-13-2020 at 7pm. Go to the township web site for additional information on virtually attending.
- ✓ **The mayor and council** want you to properly discard your PPE!



*Please place your used PPE into a proper waste disposal container, failure to do so is a violation of the Governors Emergency Order and may subject you to an ordinance violation*

- ✓ **Birthday Celebrations**, we have had a significant number of requests for birthday drive-bys for children. Additionally Folks have begun to organize impromptu "Birthday Parades". The community aspect of the drive-by has been fantastic. However, while it does not in of itself violate the Governor's Executive Orders it has unfortunately had the potential to draw groups of ten people together which is a violation of the governors order. It most certainly violates the spirit of social distancing and necessary travel. After weighing the benefits verses the risk we will be discontinuing the birthday drive-by's and discourage the practice of birthday parades.
- ✓ **Long Term Facilities**, the long term facilities in the state as in Cedar Grove has been significantly impacted by COVID-19. The police have been in close communication with facility administrators and the state is formulating a statewide approach to managing COVID-19 at long term care facility.

## E. Township Municipal Building

- ✓ Physical access to the municipal building will be limited until further notice. The tax collection window will not be accepting payments directly at the window. The drop box can be utilized in the lobby of town hall for all in person payments. Residents are encouraged to use online payments wherever available.
- ✓ All municipal offices will be open for information by telephone, fax or e-mail. There will be no office visitation allowed.
- ✓ In person contact with town hall employees is by appointment only and for emergent matters only.

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- ✓ All Recreation programs must be applied for online, Call 973-239-1410 Ext. 220
  - ✓ Cedar Grove Municipal Court is cancelled until further notice, Call 973-239-1410 Ext. 205
  - ✓ The Police Records and Dispatch windows are open, better to call first, Call 973-239-4100
  - ✓ Health Department, operating remotely,
    - Anyone needing assistance call 973-239-1410 Ext. 224
- F. Building/Fire/Electric/Plumbing Inspections
- ✓ Department of Public Works, split shifts, no employees out call 973-239-1410 Ext. 280
  - ✓ Pick up and drop off of permit applications will be by appointment only. Appointments can be arranged by calling (973) 239-1410 Ext. 246. You may be asked some screening questions at the time of setting up the appointment.
  - ✓ In an effort to minimize contact, inspector will be using discretion when entering dwellings. To minimize interaction, only one individual need be present and only limited to contractor, homeowner or an authorized representative.
  - ✓ All non-essential inspections will be suspended until after April 27, 2020. Only inspections related to closings prior to March 30, 2020 will be scheduled prior to April 27, 2020. All other inspections will resume April 27, 2020 if conditions permit.
- G. Public Works/Water Sewer Department
- ✓ All non-emergent in home work will be suspended until after March 30, 2020 if conditions permit.
  - ✓ All water meter installations are suspended until April 27, 2020.
  - ✓ Water meter reading will only be performed electronically. There will be no in home water meter reading. Residents who require physical reads may self-read the meter and call or e-mail information. Final water meter readings will be by appointment only. Only one person may be present during the final read similar to number 2 above.
- H. Recreation Facilities
- ✓ All recreation program are suspended until further notice when conditions permit resumption.
  - ✓ All township recreation facilities are closed until further notice when conditions permit resumption.
  - ✓ Governor Murphy issued executive order 118 on 4-7-2020 whereas as all state parks and forests and county parks must close to the public as long as this Order remains in effect.
- I. Cedar Grove Public Library
- ✓ The Cedar Grove Public Library is closed until further notice consistent with the Cedar Grove Public School closing. Notification will be made upon anticipated reopening.
- J. Senior/Medical Transportation
- ✓ Normal senior bus routes have been modified to limit trips to food and pharmacy trips only. It is strongly recommended food purchases be made on-line or via phone orders with the bus service used for pick up and payment.
- K. Solid Waste and Recycling

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- ✓ All solid waste, recycling, bulk waste and vegetative waste pickup will resume on a normal schedule until further notice.
  - ✓ The township recycling center will be open normal scheduled hours.
- L. Township Council/Board/Committee Meeting
- ✓ The regular scheduled Township Council meetings will be conducted via video conference. Public participation methods for future meetings will be posted to allow public interaction consistent with the Open Public Meetings Act and directives from the Governors' Office. Go to the township web site for additional information. All board and advisory committee meeting have been postponed until further notice when conditions allow.